



Food Truck/Tent Vendor Application

Dear Vendor,

You are invited to participate in the annual Churchville Lions Country Fair on Saturday, August 19th and Sunday, August 20th, 2017. This is a community wide Country Fair organized by the Lions Club and features tractor pulls, live music, fireworks and much more fun for children and adults alike.

The proceeds from this fair are used to support community projects in Churchville, Riga and surrounding areas. We welcome your participation in this annual event.

Fair Hours:	Saturday, August 19, 2016	10:30 AM-9:00 PM
	Sunday, August 20, 2016	8:00 AM-6:00 PM

Where: West Buffalo Street, Park Road and Park Road Extension
Churchville, NY

Space Size: Please let us know the size of your truck/tent and area will be designated by the committee. Also let us know if you will need electricity (and what type).

Cost:	Early Bird Registration (prior to July 1 st)	\$125
	Late Registration (after July 1 st)	\$150

Make your check or money order payable to the **Churchville Lions Club**.

Please include your email as this is how we will send you a confirmation/updates and a short blurb on your business to include on our website and vendor flyer.

If you have any questions about the Food truck/tent process please contact **Susan Bailey at (585) 317-0109 or nykayaker@gmail.com**.

We look forward to seeing you at our Country Fair in August.

Sincerely,

Susan Bailey

Churchville Lions Country Fair 2017

Food Truck/Vendor Registration Form

Please Print:

Name:
Address:
Email:
Phone Number:

Size of space requested and whether you need electricity	
\$125 per space prior to 7/1/17 \$150 per space after 7/1/17	
Total:	

Make checks payable to: Churchville Lions Club.

All applications are due July 22, 2017.

Send application to:
Churchville Lions Club
ATTN: Susan Bailey
PO Box 364
Churchville, NY 14428

How did you hear about us?
 Returning Vendor
 Classified Ad – where? _____
 Press Release – where? _____
 Other _____

List all the items you plan to sell.

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

I have read and will comply with the rules and regulations that were included with this registration form. I grant the Churchville Lions Club the right to use my name, likeness, voice, and photographs for the Churchville Lions Country Fair promotional purposes.

Signature

Date

Churchville Lions Country Fair 2017

Food Truck/Tent Vendor Guidelines

1. **DEADLINE** for all applications is July 22, 2017. Late applications may be accepted if space is available.
2. Application fees are non-refundable. There is no rain date for this event.
3. Full payment must be included with the application.
4. Be sure to include your email in your application as this is how we will contact you.
5. Fees: \$125 prior to July 1st, 2017
\$150 after July 1st, 2017
6. Space is allocated by the fair committee. Location requests cannot be guaranteed.
7. Set up time: Friday: 1:00 PM-7:00 PM
Saturday: 7:00 AM-9:45 AM

NOTE: Vehicles must be moved to designated parking areas after unloading. No vendor vehicles (other than actual food truck) may be brought onto the fairgrounds during the fair.

8. Vendors are responsible for their own display, set up and removal.
9. Vendors are responsible for collection and reporting of applicable taxes.
10. Exhibits must be opened and staffed during all scheduled Vendor Hours. Failure to do so will jeopardize participation in future events. Food Vendors are invited to stay until the start of the fireworks at 9 PM on Saturday night (this is often the busiest time of the fair).

Vendor Hours:

Saturday: 10:30 AM-dusk

Sunday: noon-5:00 PM

11. No alcoholic beverages, drugs, guns, knives, blow guns, suggestive or vulgar language (printed or spoken) will be allowed.
12. The Churchville Lions Club does not provide booths, tents, tables, chairs, or canopies and is not liable for any damage, theft or weather conditions.
13. Security is available Friday and Saturday nights on the fairgrounds.
14. Vendors are responsible for garbage removal. There is a dumpster at the North East corner of the fairgrounds.