



## Craft Fair Vendor Application

Dear Vendor,

You are invited to participate in the annual Churchville Lions Country Fair on Saturday, August 19<sup>th</sup> and Sunday, August 20<sup>th</sup>, 2017. This is a community wide Country Fair organized by the Lions Club and features tractor pulls, live music, fireworks and much more fun for children and adults alike.

The proceeds from this fair are used to support community projects in Churchville, Riga and surrounding areas. We welcome your participation in this annual event.

Fair Hours:	Saturday, August 19, 2017	10:30 AM-9:00 PM
	Sunday, August 20, 2017	8:00 AM-6:00 PM (or the end of tractor pulls)

Craft Fair Hours:	Saturday, August 19, 2017	10:30 AM-6:00 PM (dusk)*
	Sunday, August 20, 2017	10:00 AM-5:00 PM

\* Please feel free to stay open until the fireworks on Saturday night.

Where: West Buffalo Street, Park Road and Park Road Extension  
Churchville, NY

Space Size: 10' x 10' marked area

Cost:	Early Bird Registration (prior to July 1 <sup>st</sup> )	\$60
	Late Registration (after July 1 <sup>st</sup> )	\$70

Make your check or money order payable to the **Churchville Lions Club**.

**Please be sure to include your email in the application as we will confirm receipt of your application, approval and any updates through this.**

If you have any questions about the Craft Fair please contact the **Craft Fair Chair, Susan Bailey at (585) 317-0109 or [nykayaker@gmail.com](mailto:nykayaker@gmail.com) or Julie Bailey at (585) 481-5885.**

We look forward to seeing you at our Country Fair in August.

Sincerely,

Susan Bailey and Julie Bailey

## Churchville Lions Country Fair 2017

### Craft Vendor Registration Form

Please Print:

Name:
Address:
Email:
Phone Number:

Number of 10x10 spaces requested	
\$60 per space prior to 7/1/17 \$70 per space after 7/1/17	
<b>Total:</b>	

Make checks payable to: Churchville Lions Club.

**All applications are due July 22, 2017.**

Send application to:  
**Churchville Lions Club**  
**ATTN: Susan Bailey**  
**PO Box 364**  
**Churchville, NY 14428**

How did you hear about us?  
 **Returning Vendor**  
 **Classified Ad – where?** \_\_\_\_\_  
 **Press Release – where?** \_\_\_\_\_  
 **Other** \_\_\_\_\_

**List all the items you plan to sell.**

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

**Please also attach a short paragraph about your business/crafts that can be included in a flyer that will be available at the fair. We also will have a map of the vendors available to fair attendees.**

I have read and will comply with the rules and regulations that were included with this registration form. I grant the Churchville Lions Club the right to use my name, likeness, voice, and photographs for the Churchville Lions Country Fair promotional purposes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Churchville Lions Country Fair 2017

## Craft Vendor Guidelines

1. **DEADLINE** for all applications is July 22, 2017. Late applications may be accepted if space is available.
2. Application fees are non-refundable. There is no rain date for this event.
3. Full payment must be included with the application.
4. Be sure to include your email for correspondence.
5. Fees: \$60 per 10'x10' space prior to July 1<sup>st</sup>, 2017  
\$70 per 10'x10' space after July 1<sup>st</sup>, 2017
6. Space is allocated by the committee. Location requests cannot be guaranteed.
7. Set up time: Friday: 1:00 PM-7:00 PM  
Saturday: 7:00 AM-9:45 AM

NOTE: Vehicles must be moved to designated parking areas after unloading. No vendor vehicles may be brought onto the fairgrounds during the fair.

8. Vendors are responsible for their own display, set up and removal.
9. Vendors are responsible for collection and reporting of applicable taxes.
10. Exhibits must be opened and staffed during all scheduled Fair Hours. Failure to do so will jeopardize participation in future events. Vendors can feel free to stay open on Saturday until the start of the fireworks if desired.

### **Vendor Hours:**

**Saturday: 10:30 AM-dusk**

**Sunday: 10:00 AM-5:00 PM**

11. No alcoholic beverages, drugs, guns, knives, blow guns, suggestive or vulgar language (printed or spoken) will be allowed.
12. The Churchville Lions Club does not provide booths, tents, tables, chairs, or canopies and is not liable for any damage, theft or weather conditions.
13. Security is available Friday and Saturday nights on the fairgrounds.
14. **We are planning to publish a flyer with a short blurb about the craft vendors and a map of their locations.**